WFP LMS Tutorials

System Overview









- ☐ The LMS is a platform where all WFP employees can **manage their learning** within the organization.
- ☐ The LMS includes an increasing number of learning solutions, managed by the Capability Development team, functional teams and field offices.
- ☐ In the LMS you can find:



e-learning courses you can take at your pace



classroom courses you can enrol or be invited to sessions



blended courses
A mix of instructor lead
and self paced learning



assessments test your knowledge of WFP policies and procedures



software simulations learn how to use WFP systems



videos
recorded sessions and
presentations



To Do

LMS Home Page

(?)

☐ From the LMS home page you have access to a dashboard with learning information and links to the learning tools

Sort by Date | Type

The **To Do** tile will show you the courses that are assigned to you and still need to be completed. It will also show you actions that need to be taken on a particular course (request approval, take an exam, complete an assessment, etc...)

Complete online course SEC - Basic Security In The Field II [EN]

Complete survey Standard Course Evaluation for course MGT Leadership Development Programme: A Day in the Life of a Country
Director [EN]

Recently Completed (1)



The **Quick Links** tile will give you access to the sections of the LMS – Manage Learning and My Learning History. It also contains links to HR's web site and to the LMS' online help

Learning News

The **Learning News** tile will show you the latest news on learning and development in the LMS

Welcome to the updated LMS

This upgrade is the first step of an evolution in the way WFP organises and manages development for its emplyees.

To start your new learning experience, click on **Manage Learning** icon in the box above.

To learn more about how to use the new system, please refer to the on-line help section.

For any firther assistance, please contact wfp.lms@wfp.org.



Learning Facts

Did you know that in 2015, 6,020 colleagues enrolled in a course in the LMS and 3,802 completed at least one course for a total of 8,959 completions this year?

The most popular course this year was the Cash and Voucher Foundations training with 869 completions.

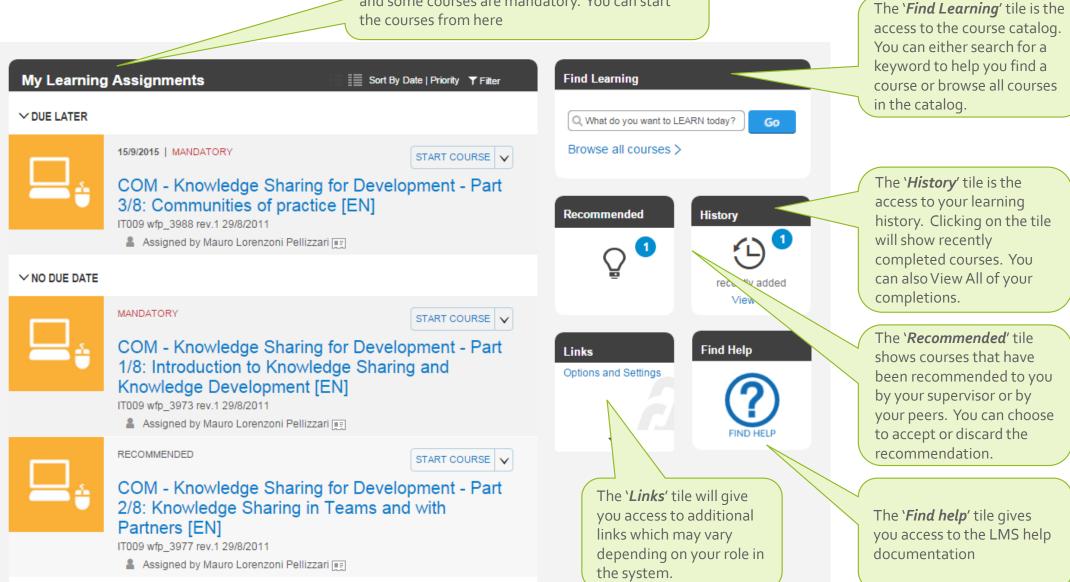
The most active country office in 2015 was Sudan, with 1,259 completions!!! The **Learning Facts** tile will show you key statistics on the LMS and its usage at WFP

Tip: you can drag and drop the tiles on the dashboard to better fit your screen and preferencies



Manage Learning

The 'My Learning Assignments' tile shows your assigned courses. Some courses have due dates and some courses are mandatory. You can start the courses from here



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TUTORIALS

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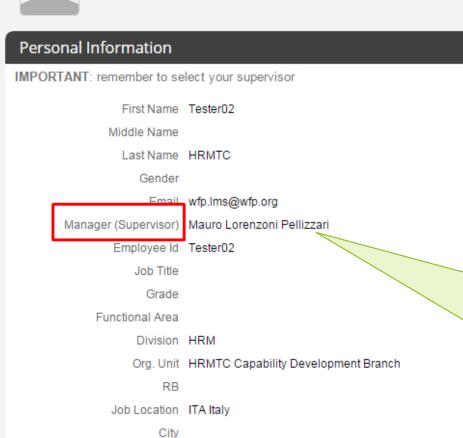




Tester02 HRMTC ▼

Profile ▼

Take Action ▼



Time Zone Europe/Rome

Username Tester02

Learning History Learning History Curricula Status Status Completion Date Item Title Type FSA - WFP Basic Emergency Food Security 12/08/2015 Learning Completed Assessment (EFSA) E-learning [EN] Viewing 1 of 1

Your profile page will display information about you. This information is read-only except for the Manager field. Make sure it contains the up-to-date information about who is your supervisor (refer to this tutorial to see how to update/change your supervisor)

Your profile page will display a summary of your learning history





You reached the end of this tutorial
Thank you

